



United States Department of the Interior

FISH AND WILDLIFE SERVICE



BUDGET REVIEW

Project Name or Award Number:

YES NO NA

1. Does the proposed budget comply with program budget criteria, matching or cost-share requirements, or limits, as detailed in the program's Notice of Funding Opportunity?
2. Are the budget figures calculated correctly?
3. Does the budget contain any obviously unallowable costs, as defined by the applicable cost principles?
4. Will the project generate program income? If so, have they proposed to use it in accordance with any program requirements detailed in the program's Notice of Funding Opportunity? (e.g. program only allows for a particular use method)
5. Has the applicant requested pre-award costs? If so, do they meet all conditions for approval? (See 2 CFR 200.458) **Note:** We must not fund an entire project retroactively. Applicants cannot request 100% of the total project costs as pre-award costs. (i.e. The entire project was completed before the application receipt date.) **Note:** Completing the "Pre-Award costs" item on the Checklist for a New Financial Assistance Award form FWS 3-2460 only documents the circumstance applicable to a resulting award. It is not duplicative of, nor a replacement for documenting the details of the pre-award costs area review.
6. Does the budget include indirect costs? Did the recipient clearly indicate the rate used to calculate those costs? Did the applicant submit supporting documentation, if required? Is the applicant eligible to charge indirect costs at the rate proposed? Are the proposed indirect costs correctly calculated against the applicable direct cost base? (Either the Federally-approved base or the Modified Total Direct Costs base defined in 2 CFR 200.68)
7. Does the budget include any other costs that require prior written approval (see 2 CFR 200.407)?
8. Are proposed costs clearly related to/supported by the proposed project activities?
9. Does the program give additional points/credit to a project with third-party funding? If so, did you receive written confirmation from the third party of their funding commitment, as detailed in the program's Notice of Funding Opportunity?
10. Did you have to contact the applicant for corrections or more information? If so, did you receive the corrections/information?

Signature of Project Leader or Project Officer