

From: [Norman, Kate](#)
To: [Juliussan, Lara](#)
Subject: Re: Questions from the SG GIS Team
Date: Thursday, May 15, 2014 3:48:33 PM

Well... in theory...

It should work rather like a table in Excel. you should be able to type text into the rows at the bottom. If that doesn't work for you, just let me know - I'll see if I've messed up something with the permissions or something wonky.

Thanks, Lara! Things are a little nuts, but if you want to touch base, feel free to give me a ring. I'm pretty up-to-date on my calendar :)

Thanks again,
K

On Thu, May 15, 2014 at 5:17 PM, Juliussan, Lara <lara_juliussan@fws.gov> wrote:
Thanks Kate,

I'll give everyone an update on these topics at the next meeting.

I've been trying to keep our meeting minutes and draft documents up on SharePoint. I've included the abbreviations we use in the Guidelines document we are developing. How do I update your list of terms on SharePoint?

Lara

Lara Juliussan, Geographer/Ecologist
Sage-grouse Energy Team
U.S. Fish and Wildlife Service,
Region 6, Lakewood, CO
Lara_Juliussan@fws.gov
303-236-9876

On Thu, May 15, 2014 at 12:26 PM, Norman, Kate <kate_norman@fws.gov> wrote:
Hey Lara-

Sorry for the delay in getting back to you. Please see responses below in bold.

Thanks!
K

I have a couple of questions for you that came up at today's SG GIS meeting. The first is regarding our **Sage-Grouse Listing Decision Spatial Data Delivery and Storage Guidelines** document. https://docs.google.com/a/doi.gov/document/d/1gYrZ1Gv_rnxAkPj6na5CC0mDv6wm0diV45iU0Pp0t4o/edit?usp=sharing

Pat brought up the point that it might not be efficient to be working on these standards in isolation from other data and document standards that might be being developed for the listing decision. I mentioned that we do have the link through you to the overall records process, as well as the SharePoint site, and records management is being given consideration in your process. I wondered if we need to get our document out to a wider audience for review to make sure what we are doing is in keeping with the overall listing data/documents framework?

We're in the process of hiring a records manager to assist with this effort. I don't envision us putting out a lot of standards for data, but I've already started some SOPs for documents.

Additional input will come once we've got the new record managers on board. All information related to Records is stored here under the "Records" Category.
<https://portal.doi.net/usfws/SG/docs/Forms/C.aspx>

Related to this is our list of file naming accepted abbreviations. Do you have a master running list of abbreviations being developed for the listing decision that we should be using?

Abbreviations are noted here and I'd love for you to use whatever you see fit and just capture it on SharePoint if you don't mind.
<https://portal.doi.net/usfws/SG/Lists/terms/d.aspx>

Another question from Pat is if we should require an Ethics Statement and signature with submitted data per FWS IQA?
I don't know, honestly. If you mock up a rationale for why/why not, that would be useful. What is the IQA?

Finally, I only have verbal approval for our selection of LC MAP as the storage platform and no response from Drue regarding feedback after rolling the document up to management. I am taking that as approval and we are moving forward, so let me know if you've heard anything else.

I haven't heard anything else. Is there any cost associated with this path? If not, I think we can go forward. If we need funding (not just approval), I'll see if I can shake this loose.

Hope all is going well with you! Thanks for keeping me in the loop with the email forward from Ron the other day.

Lara

On Tue, May 13, 2014 at 1:44 PM, Juliusson, Lara <lara_juliusson@fws.gov> wrote:
Good day, Kate.

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